

Bel Air Board of Town Commissioners
Town Hall Meeting Agenda
March 20, 2023, at 5:30 PM
McFaul Activities Center, Room #4
525 W. MacPhail Rd., Bel Air, MD 21014

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
5. PRESENTATION
 - a. Recognition of Drew Johnson and Detective First Class Matthew Elliott for Emergency Response
 - b. Recognition of Patti Parker for Winter Wonderland
 - c. Retirement Recognition for Trish Heidenreich, Director of Economic Development
6. PUBLIC HEARINGS
 - a. [Charter Resolution 136-23 Annexation of 304, 308 and 310 Tollgate plus part of 615 Baltimore Pike](#)
 - b. [Ordinance 811-23 An Ordinance Amending to Articles II, III, V and VI of the Development Regulations in Chapter 165 of the Bel Air Town Code](#)
7. UNFINISHED BUSINESS
 - a. [Charter Resolution 136-23 Annexation of 304, 308 and 310 Tollgate plus part of 615 Baltimore Pike](#)
 - b. [Ordinance 811-23 An Ordinance Amending to Articles II, III, V and VI of the Development Regulations in Chapter 165 of the Bel Air Town Code](#)
8. PUBLIC COMMENTS ON NEW BUSINESS ITEMS
9. NEW BUSINESS
 - a. [Resolution 1195-23 Amended 2021 Harford County Growth Report](#)
 - b. Mowing Services Contract
 - c. Reappointment to the Board of Appeals
 - i. Shannon K. Abel
 - d. Reappointment to the Board of Election Judges
 - i. Elaine Millard
 - e. Reappointment to the Economic & Community Development Commission
 - i. Jay Ellenby

10. PUBLIC ANNOUNCEMENTS

11. PUBLIC COMMENTS

12. COMMISSIONER'S COMMENTS

13. ADJOURNMENT

Commissioners of Bel Air
Agenda
March 20, 2023

Resolution No. 1195-23

Acceptance of the 2021 Amended Harford County Annual Growth Report

RECOMMENDED MOTION: "...that Resolution No. 1195-23, the amended 2021 Harford County Annual Growth Report be accepted by the Bel Air Board of Town Commissioners."

I. BACKGROUND

In 1997, the State passed the Smart Growth Areas Act, which requires municipalities to adopt Adequate Public Facilities (APF) standards for schools. In June and December of each year, the County Planning Department completes a Growth Assessment on school population as required by statute and forwards that information to the Town Department of Planning.

II. PRIMARY ISSUES

The Town APF regulations restrict major subdivision approval in school districts where actual or projected enrollment exceeds 110% of state rated capacity and no alternative exists to shift enrollment to abutting attendance areas which may be below capacity. Following receipt of this information, the Growth Report is submitted to the Board of Town Commissioners at a public meeting for acceptance. Based on the information contained in the report, the Town Planning Commission determines where residential development may occur during the next six months.

III. DISCUSSION/EXPLANATION

Based on the attached information provided by Harford County, Homestead Wakefield Elementary School is operating at 115% and will grow to 117% by the 2025 school year and Bel Air Elementary School will grow to 113% by the 2025 school year. All other schools currently serving the Town of Bel Air are operating at less than their rated capacity and will continue to do so for the next three years. When a school exceeds capacity and no avenue exists to redistrict attendance areas, Section 165-21 of the Town Code prohibits permitting of residential development greater than five dwelling units.

IV. RECOMMENDATION

Staff recommends that Resolution 1195-23, 2021 Harford County Growth Report be accepted by the Board of Town Commissioners.

**COMMISSIONERS OF BEL AIR
AGENDA
MARCH 20, 2023**

**AWARD OF CONTRACT
MOWING SERVICES**

RECOMMENDED MOTION: "...that the terms and conditions of Harford County Government Contract Agreement No. 22-205 with J.D. Lawn Services Inc., 539 Craigs Corner Road, Havre de Grace, Maryland, to provide mowing and landscaping services be also accepted by the Board of Town Commissioners for a contract not to exceed \$39,200."

1. **BACKGROUND**

This contract will include seasonal mowing and trimming services at Plumtree Park, Alice Anne Park, Homestead Park, Town Hall & Shamrock Park, Rockfield Park, and the Parking Garage.

2. **PRIMARY ISSUES**

The Town is afforded the opportunity of "piggy-backing" on the terms and conditions obtained by Harford County Government Contract No. 22-205. By doing so, the Town can continue to receive excellent pricing for mowing services because of the large quantities that the county government bids. The Town's procurement regulations allow for competitive bids from other Maryland jurisdictions to be used to purchase goods and services.

3. **DISCUSSION/ EXPLANATION**

J.D. Lawn Services has provided Mowing Services for the Town for the past sixteen seasons. J.D. has always been very reliable and accommodating to the Town's needs.

4. **RECOMMENDATION**

The Staff recommends that the terms and conditions of Harford County Government Contract Agreement No. 22-205 with J.D. Lawn Services Inc., to provide mowing and landscaping services be also accepted by the Board of Town Commissioners for a contract not to exceed \$39,200.