

**Bel Air Board of Town Commissioners  
Town Hall Meeting Agenda  
August 21, 2023, at 6:00 PM  
Bel Air Town Hall  
39 N. Hickory Ave., Bel Air, MD 21014**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
5. PUBLIC COMMENTS ON NEW BUSINESS ITEMS
6. NEW BUSINESS
  - a. [Ordinance 815-23](#) Amendments to Town Code Chapter 37 Elections Regarding Campaign Finance
  - b. Purchase Facilities Maintenance Cargo Van
  - c. Facilities/Building Cleaning Services Contract
  - d. Bel Air Police Department Axon Taser 7 Equipment Contract
  - e. Bel Air Police Department Patrol Vehicle Accessory Packages Contract
7. PUBLIC ANNOUNCEMENTS
8. PUBLIC COMMENTS
9. COMMISSIONER’S COMMENTS AND LIAISON REPORTS
10. ADJOURNMENT

**Commissioners of Bel Air**  
**Agenda**  
**August 21, 2023**

**Ordinance No. 815-23**

Amendments to Town Code Chapter 37 Elections Regarding Campaign Finance

**Recommended Motion:** "...that Ordinance No. 815-23, amending Bel Air Town Code Chapter 37 Elections, Section § 37-1 Definitions, and Section § 37-6 General Elections Subsection C. Filing of Certificate of Candidacy, and Adding Section § 37-26 Campaign Finance Reporting, and Section § 37-27 Limitation and Use of Campaign Contributions, be received by the Board of Town Commissioners."

**1. Background**

- a. Currently, the Bel Air Town Code does not have regulations governing campaign finance or public reporting of campaign contributions or expenditures.

**2. Primary Issues**

- a. The following amendments to Bel Air Town Code Chapter 37 Elections have been recommended:
  - i. Set a start time indicating when a citizen may file a certificate of candidacy prior to the deadline of forty-five days before the scheduled election; and
  - ii. Adopt campaign finance reporting and campaign contribution limitations and usage regulations for candidates for Commissioner of the Town of Bel Air to protect the integrity of the Town of Bel Air's municipal election by requiring transparency and reporting on the disposition of campaign contributions and expenditures.

**3. Discussion**

- a. See attached Ordinance and recommended amendments.

**4. Recommendation**

- a. Staff recommends that Ordinance No. 815-23 be received by the Board of Town Commissioners. A Public Hearing will be held on Tuesday, September 5, 2023, at 6:00 PM, at Bel Air Town Hall, 39 N. Hickory Ave., Bel Air, MD.

**COMMISSIONERS OF BEL AIR  
AGENDA**

**August 21, 2023**

**PURCHASE OF CARGO VAN**

**RECOMMENDED MOTION:** "... that the bid of Plaza Ford, 1701 Bel Air Road, Bel Air, Maryland, for a 2023 Transit – 25- Cargo AWD Van including options for \$51,585.00 be accepted by the Bel Air Board of Town Commissioners."

1. **BACKGROUND**

The Department of Public Works has identified the need to replace vehicle #35, a 2003 Chevy Trail Blazer, with nearly 113,000 miles. The truck is listed for replacement this year in the Public Works Vehicle Replacement Schedule due to its age, mileage, and deteriorated condition. Vehicle #35 will be solicited at auction on GovDeals and it is estimated to sell for \$3,000.00.

2. **PRIMARY ISSUES**

\$50,000 has been budgeted in the FY 2024 Town Buildings Budget for the purchase of this vehicle. The remainder of the funds necessary to purchase the Cargo Van will be accounted for in a future mid-year budget amendment.

3. **DISCUSSION/EXPLANATION**

This cargo van will be used by the Facilities Manager. The Van is utilized for the maintenance and repair of all Town buildings and will be used to haul tools, equipment, and supplies.

4. **RECOMMENDATION**

The Staff recommends that the bid of Plaza Ford, for a 2023 Transit – 25- Cargo AWD Van including options for \$51,585.00 be accepted by the Board of Town Commissioners.

COMMISSIONERS OF BEL AIR  
AGENDA  
August 21, 2023

**AWARD OF CONTRACT: # 21008**  
**CLEANING SERVICES FOR VARIOUS TOWN FACILITIES**

**RECOMMENDED MOTION:** “that the Proposal of Sentral Services, 10441 Metropolitan Ave., Kensington, Maryland, to provide cleaning services for various Town Facilities for \$5,308.00 per month be accepted by the Board of Town Commissioners.”

**1. BACKGROUND**

This contract is for the regular cleaning of the Public Works and Planning Facility, the Bel Air Armory and Marketplace, Parking Garage Elevators, and Comfort Station at Rockfield Playground.

**2. PRIMARY ISSUES**

The necessary funding to approve the contract has been budgeted in the FY2024 Town Buildings, Armory, and Parking Fund Budgets.

**3. DISCUSSION/EXPLANATION**

This Contract is an amendment to the Contract with Sentral Services signed in June of 2021. The initial Contract is being amended to include the daily cleaning of the Comfort Station at Rockfield Park and the Parking Garage Elevators.

**4. RECOMMENDATION**

The Staff recommends that the Bel Air Board of Town Commissioners accept the proposal of Sentral Services to provide cleaning services for various Town Facilities \$5,308.00 per month.

COMMISSIONER'S OF BEL AIR  
AGENDA  
Monday, August 21, 2023

**Purchase of Axon Taser 7, Conducted Energy Devices (CED)**

**RECOMMENDED MOTION:** "That the quote for the purchase of the Taser 7 Basic Bundle, with accompanying accessories package, in the amount of \$98,624.01 be accepted by the Board of Town Commissioners."

**BACKGROUND:**

The Maryland Governor's Office of Crime Prevention, Youth and Victim Services (GOCCP) advertised a notice of funding availability (NOFA) for the FY24 Police Accountability, Community, Transparency (PACT) grant. The Office indicates that the purpose of the grant is for "increasing safety and training for law enforcement, promoting safe communities, and strengthening community engagement..."

**PRIMARY ISSUES:**

The Bel Air Police Department (with the assistance of the Town Grants Coordinator) promptly applied for and was awarded grant funding to assist our department in funding the purchase of Axon Taser 7's, Conducted Energy Devices (CED). The CED is used by law enforcement as a less lethal option to control a violent or potentially violent individual. The appropriate use of such a device results in fewer serious injuries to officers and suspects and is also used to de-escalate potentially violent interactions.

Benefits of upgrading to Axon Taser 7's include: Alerting and activating nearby Axon body cameras (worn by officers) when the device is armed, having a louder arc which improves de-escalation efforts, and the device allows for a second discharge of probes (X26 and X26P versions allow for only one shot). The Axon 7 bundle accessory package will come with 32 Tasers, 128 live cartridges, holsters, 38 battery packs, etc.

**DISCUSSION AND EXPLANATION:**

The current stock of Axon tasers was purchased in 2006 (models X26 and X26P) and most have been in service since the start of our CED program. The current stock is unable to be repaired or serviced because of being obsolete.

The Town's Procurement Regulations allow for purchases based on sole source justification. The Axon Taser 7 is considered a sole source product as it satisfies the agency's specific needs, and it is only manufactured by Axon.

**RECOMMENDATION:** The staff recommends that the Board of Town Commissioners approve the quote from Axon in the amount of \$98,624.01 for the Axon Taser 7 and the accompanying accessories package. The cost of the package will be funded through the Governor's Office of Crime Prevention, Youth and Victim Services (GOCCP) – through the FY 24 Police Accountability, Community, Transparency (PACT) grant.

COMMISSIONER'S OF BEL AIR  
AGENDA  
Monday, August 21, 2023

**Purchase of Patrol Vehicle Accessory Packages**

**RECOMMENDED MOTION:** “the bid from the Global Public Safety Corporation (GPS) for the purchase of patrol vehicle accessory packages and installs for three (3) Marked 2024 Ford Explorer SUV AWD Interceptors, in the amount of \$63,580.92, be accepted by the Board of Commissioners.”

**BACKGROUND:**

Global Public Safety (GPS), is a custom vehicle upfitting company that performs specialized installs and purchases of public safety accessories for patrol vehicles. The company has been awarded numerous valid contracts after being involved in the bidding process with many governmental entities.

The accessory packages needed for the future purchase of Bel Air Police Department patrol vehicles include patrol vehicle necessities such as law enforcement radio consoles, interior and exterior light bars, sirens, grill lights, prisoner cages, weapon vaults/trays, etc. Installs of the accessory packages and decal packages by GPS will also be performed for three (3) marked patrol vehicles.

**PRIMARY ISSUES:**

The Town's Procurement Regulations allow for cooperative purchases (piggybacking) with other public jurisdictions/governmental entities. The valid quotes for the install/purchase of the patrol vehicle accessory packages from GPS is attached in addition to a copy of the valid contract awarded to GPS from State of Maryland contract 001B3600119. This contract was awarded to GPS based on competitive bids.

**DISCUSSION AND EXPLANATION:**

The purchase and install of accessories for these vehicles will provide the Bel Air Police Department with new accessory packages for three (3) replacement vehicles (Unit 11/Unit 22/Unit 27), which follow the Department's replacement schedule.

**RECOMMENDATION:** The staff recommends that the Board of Town Commissioners approve the bid from the Global Public Safety (GPS) Corporation for the purchase/install of the aforementioned vehicle accessory packages in the amount of \$63,580.92. This amount is slightly lower than originally budgeted for this purchase.