

**MINUTES**  
**BOARD OF COMMISSIONERS WORK SESSION**  
**July 5, 2023**

The Board of Commissioners Work Session was held on July 5, 2023, at 4:30 p.m.

**COMMISSIONERS PRESENT:** Kevin Bianca  
Mary Chance  
Paula Etting  
Erin Hughes  
Donna Kahoe

**IN ATTENDANCE:** David Anderson, Public Information Officer  
Eddie Hopkins, Town Administrator  
Michael Krantz, Director of HR & Administration  
Kevin Small, Director of Planning  
Jane Sudbrink, Recording Secretary

**I. CALL TO ORDER**

Mr. Bianca called the meeting to order at 4:32 p.m.

**II. APPROVAL OF AGENDA**

Mr. Bianca asked for a motion to approve the agenda. Ms. Kahoe moved to approve the agenda and Ms. Chance seconded. All in favor. Motion carried.

**III. CLOSED SESSION**

Ms. Chance motioned and Ms. Kahoe seconded the motion to go into a closed session. All in favor. Motion carried. The meeting closed at 4:33 p.m.

A. This meeting will be closed under the provisions of the Maryland Open Meetings Act General Provisions Art. § 3-305(b)(1).

**B. Topics of Discussion**

1. To consult with staff about pending or potential litigation regarding the matter of the Harford County Board of Education (MacPhail Road connection)

**C. Reason for Closed-Session Discussion of Topic**

1. Because public discussion of confidential information and legal strategies can compromise the ability of the public body to receive candid and uninhibited consultation.

Ms. Kahoe motioned to reopen the meeting at 5:06 p.m. and Ms. Chance seconded. All in favor.  
Motion carried.

Mr. Hopkins discussed the following topics:

- Funeral arrangements for Charles Keenan (former Town Attorney) are pending.
  - Mr. Keenan passed away on July 1, 2023.
- Mr. Hopkins reported on the status of a citizen who had been repeatedly calling Town Hall on the phone.
- Police Station Construction and Town Hall Renovation Update
  - An unconnected pipe resulted in a water intrusion into the basement of Town Hall.
  - The problem has been repaired.
  - Town Staff is working with the contractor to ensure all concerns (including mold) are addressed.

#### IV. ADJOURNMENT

The meeting adjourned at 5:14 p.m.

**Approved:** July 17, 2023

Signature on file  
Kevin M. Bianca, Chair  
Board of Town Commissioners

Signature on file  
Michael L. Krantz, Town Clerk