



**APPLICATION
PLANNING COMMISSION
TOWN OF BEL AIR**

I. TYPE OF APPLICATION

- Annexation
- Rezoning
- Site Plan
- Special Development
- Subdivision
- other, please specify _____

Case No _____

Date Filed _____

Hearing Date _____

Fee _____

Date Paid _____

TIA Fee, ✓if included _____

Date Hearing _____

Advertised _____

II. APPLICANT _____

Address _____

Email _____ Phone Number _____

Applicant's interest in the property _____

PROPERTY OWNER _____

Address _____ Phone Number _____

ATTORNEY OR REPRESENTATIVE (if any) _____

Address _____ Phone Number _____

III. LAND DESCRIPTION

Address or Location of Property _____

Acreage/Lot Size _____ Subdivision _____ Lot # _____

Tax Map # _____ Block # _____ Parcel # _____ Election District _____ Zoning District _____

List ALL Structures on Property and Current Use:

Is this application a result of a Zoning Violation Notice? Yes _____ No _____

If this Application is in reference to a Building Permit or Zoning Certificate, state number _____

Have any zoning appeals been filed for this property in the past? _____

ALL PERTINENT FORMS, PLANS/PLATS AND ANNOTATED CHECKLISTS MUST BE SUBMITTED WITH THIS APPLICATION.

IV. REQUEST

The APPLICANT/OWNER/CONTRACT PURCHASER requests the following:

For the following reasons:

If additional space is needed, attach a separate sheet to Application. In answering the above questions, please refer to the Development Regulations (Ordinance No. 663-03) requirements or other applicable regulations that pertain to the type of application requested.

V. INFORMATION TO BE SUBMITTED WITH APPLICATION

1. Check payable to the 'Town of Bel Air' for all applicable review fees, advertising, and hearing costs.
2. A Site/Subdivision/Landscape Plan drawn to scale indicating all pertinent data as outlined in the development regulations and applicable checklists.
3. Color rendering showing all four elevations of any proposed building.
4. A list of all adjoining property owners with mailing addresses (if required).
5. Names and addresses of persons/entities having legal or equitable interest in the property.
6. Annotated copies of applicable performance standards for each proposed use.
7. Appropriate supporting material as requested (i.e. topographic map, traffic study, parking study, etc.)

VI. PLEASE NOTE:

1. It is the applicant's responsibility to complete the application properly and thoroughly. Acceptance of the application by the Planning Department does not constitute approval. The approval body will make an independent determination as to the thoroughness and accuracy of the application at the time of hearing.

