

RESOLUTION NO. 1109-18

**A RESOLUTION PROVIDING FOR THE ANNUAL
BUDGET OF THE TOWN OF BEL AIR FOR THE
FISCAL YEAR BEGINNING ON JULY 1, 2018
AND ENDING JUNE 30, 2019**

WHEREAS, Section 701 of Article VII of the Charter of the Town of Bel Air provides that the Town of Bel Air shall operate on an annual budget beginning the first day of July each year; and

WHEREAS, the provisions of Section 702 of said Article VII, governing the submission of the Town Administrator's Budget, the adoption of a Tentative Budget and the Public Hearings on the Tentative Budget have been complied with; and

WHEREAS, Section 10-204.3 of the Tax-Property Article establishes a semi-annual property tax payment system for residential property owners who own and occupy their property; and

WHEREAS, Section 10-204.3 of the Tax-Property Article permits the taxing authority to levy a service charge, consisting of anticipated lost interest income and administrative expenses, for electing the semi-annual payment method;

NOW, THEREFORE, BE IT ENACTED by the Board of Town Commissioners of Bel Air, that the tax rate for the Town of Bel Air shall be established at \$.50 and \$1.16 per one hundred dollars of assessed valuation of real and personal property, respectively; the service charge authorized by Section 10-204.3 of the Tax-Property Article, applying only to semi-annual property tax payments shall be set at a base rate of .38% of the amount of tax due at the second installment which shall increase monthly if not paid by December 31, 2018; and the budget for the period beginning July 1, 2018 and ending June 30, 2019, shall be as shown on Exhibit A.

AND BE IT FURTHER ENACTED AND ORDAINED that this Resolution shall take effect on the 21th day of May 2018.

PASSED AND APPROVED:

AYES:

NAYES:

ABSENT:

Susan U. Burdette, Chairman
Board of Town Commissioners

Michael L. Krantz, Town Clerk

**TOWN OF BEL AIR
FINAL BUDGET
REVENUES FY 2019**

	Budget	Estimated	
	FY18 @ \$.50 Real Prop	FY19 @ \$.50 Real Prop	
I. GENERAL FUND	<u>FY18 @ \$1.16 Pers Prop</u>	<u>FY19 @ \$1.16 Pers Prop</u>	
<u>Operating Revenues</u>			
Real Property Taxes	\$7,028,594	\$7,115,757	
Half-year Taxes	7,900	6,800	
Personal Property Taxes - Unincorporated	6,000	8,000	
Public Utilities Corporation	401,000	390,000	
Ordinary Business Corporations - Incorporated	500,000	500,000	
Penalties & Interest	35,000	35,000	
Discount on Taxes	(50,000)	0	8,055,557
Income Taxes	1,200,000	1,200,000	
Admission & Amusement Taxes	40,000	40,000	
Highway User	442,126	392,078	
Police Protection Grant	244,758	241,364	1,873,442
Business Licenses	66,500	65,000	
Public Works Fees	35,000	35,000	
Planning & Zoning Fees	13,000	17,000	
Cable TV Franchise	155,000	155,000	
Liquor Licenses	6,000	6,000	278,000
Financial Corps. - County Grant	8,458	8,458	
Harford County Tax Rebate	1,071,209	1,168,954	
Traffic Grants	8,000	9,000	
Bulletproof Vest Grant	5,007	4,158	
DNR Plumtree Run Grant	5,995	0	1,190,570
Bel Air Armory Fees	70,000	70,000	
Hearing & Ad Reimbursement	1,600	2,000	
Police & PW Overtime Reimbursement	28,935	23,000	
Police Security (Overtime) Schools	23,000	23,000	
Police Reports	1,200	1,200	
False Alarm Fees	19,000	10,000	
Red Light Camera	335,000	352,500	
Miscellaneous Income/Equip/Veh Sales Proceeds	54,250	52,000	
Real Estate Sale Proceeds	10,000	20,000	
Finance Fees	18,000	14,000	
MAWC Well Fees	3,000	5,000	
Interest on Investments	63,000	70,000	
MD Homebuilder Guaranty Fund	800	800	
Seized Property	4,000	4,000	
Rental Income-Armory Marketplace	13,280	19,284	
Bond Proceeds, JCI Energy Project	873,238	0	
Alliance Contribution	0	26,000	
Rockfield Foundation Contribution	0	4,679	695,463
Vehicle/Equipment Proceeds	<u>459,510</u>	<u>382,000</u>	
<u>Total Operating Revenues</u>	\$13,207,360	\$12,477,032	
Transfer from Unassigned	40,000	0	
Transfer from Capital Reserve	0	188,000	
Transfer from Leave Payout Reserve	0	0	
Transfer to Seized Property Reserve	(2,000)	(2,000)	
Transfer from Sewer Fund	270,772	283,302	
Transfer from Parking Fund	<u>243,934</u>	<u>248,674</u>	531,976
<u>GENERAL FUND TOTAL REVENUES</u>	<u>\$13,760,066</u>	<u>\$13,195,008</u>	

**TOWN OF BEL AIR
FINAL BUDGET
REVENUES FY 2019**

	Budget FY18	Estimated FY19
<u>II. SEWER FUND</u>		
<u>Revenues</u>		
Sewer User Charges	\$2,406,055	\$2,304,739
Bay Restoration Fee Interest	4,200	3,700
Other Revenue	22,950	19,925
Interest Income	902	507
User Benefit Fees	34,510	34,720
Connection Fees	<u>50,000</u>	<u>50,000</u>
<u>SEWER FUND TOTAL REVENUES</u>	<u>\$2,518,617</u>	<u>\$2,413,591</u>
<u>III. PARKING FUND</u>		
<u>Revenues</u>		
Meter Collections	\$178,000	\$182,000
Parking Fines	110,446	129,000
Lease Fees	65,640	68,580
Investment Interest	10	5
County Share Operating Expenses	99,586	91,090
County Share Capital Expenses	241,878	10,080
Transfer from Capital Reserve	55,000	0
Transfer from Retained Earnings	<u>91,563</u>	<u>22,277</u>
<u>PARKING FUND TOTAL REVENUES</u>	<u>\$842,123</u>	<u>\$503,032</u>
<u>IV. SPECIAL REVENUE FUND</u>		
<u>Revenues</u>		
Stormwater Management Fee In Lieu	\$5,048	\$30,000
Open Space Fee in Lieu	2,000	2,000
Tree Planting - Forest Conservation	15,000	3,000
Tree Planting - Fee In Lieu	1,000	1,500
Memorials	200	1,000
Historic Preservation Funds	1,700	1,700
Public Amenity	5,000	0
Explorer Scouts	9,000	9,000
Auxiliary Police	2,500	2,500
Transfer from GF Seized Property	5,000	5,000
Seized Property-Federal Justice	800	0
Seized Property-Federal Treasury	11,500	11,500
Cultural Arts Commission	3,000	6,000
CDBG Project	91,786	54,456
Community Legacy Grant	150,000	350,000
Plumtree Stream Restoration	211,595	0
Rockfield Gardens Gazebo	10,000	0
Revolving Loan Fund	<u>1,500</u>	<u>1,500</u>
<u>SPECIAL REVENUE FUND TOTAL REVENUES</u>	<u>\$526,629</u>	<u>\$479,156</u>
<u>TOTAL REVENUES ALL FUNDS</u>	<u>\$17,647,435</u>	<u>\$16,590,787</u>

**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2019**

I. GENERAL FUND

	Budget FY 2018	Proposed FY 2019	
<u>GENERAL GOVERNMENT</u>			
<u>Bel Air Reckord Armory</u>			
Salaries	\$63,616	\$67,368	
Expenses	94,370	94,905	
Capital Improvements	20,000	0	162,273
<u>Administrator</u>			
Salaries	123,137	129,343	
Expenses	29,436	22,610	
Municipal League Dues	17,078	17,380	
Community Events	8,400	8,600	
Transfer to Capital Reserve	30,000	40,000	217,933
<u>Town Buildings</u>			
Salaries	39,870	42,283	
Expenses	199,290	177,625	
Capital Improvements	49,588	130,000	
JCI Energy Project	873,238	0	349,908
<u>Human Resources</u>			
Salaries	291,328	306,951	
Expenses	44,414	29,164	
Salary study	25,000	0	336,115
<u>Election</u>			
Expenses	3,330	0	
<u>Finance</u>			
Salaries	313,524	329,730	
Audit	18,360	16,250	
Expenses	29,687	24,727	
OPEB Actuarial Valuation/GASB Pension Review	11,200	11,200	381,907
<u>Legal Services</u>			
Expenses	36,500	33,500	
<u>Planning & Zoning</u>			
Salaries	280,961	303,713	
Expenses	26,796	45,000	
Capital Projects	35,000	102,500	451,213
<u>Economic Development</u>			
Salaries	267,436	292,938	
Expenses	85,435	87,100	
Armory Marketplace	46,648	0	380,038
<u>Commissioners</u>			
Salaries	25,200	25,200	
Expenses	24,995	21,070	46,270
<u>Technology</u>			
Expenses	117,519	164,196	
Equipment, Capital	<u>51,430</u>	<u>52,800</u>	216,996
<u>TOTAL GENERAL GOVERNMENT</u>	<u>\$3,282,786</u>	<u>\$2,576,153</u>	

**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2019**

I. GENERAL FUND (Cont'd)

	Budget FY 2018	Proposed FY 2019
<u>BENEFITS</u>		
Social Security	\$471,703	\$510,000
Insurances	1,576,365	1,558,000
Pension	501,440	524,900
Resident Rebate	8,750	8,490
OPEB (Other Postemployment Benefits)	47,000	57,000
Deferred Compensation	52,400	51,300
Transfer to Leave Payout Reserve	<u>30,000</u>	<u>30,000</u>
<u>TOTAL BENEFITS</u>	\$2,687,658	\$2,739,690
<u>MISCELLANEOUS</u>		
General Insurance	\$110,000	\$112,000
Miscellaneous Expenses	64,325	66,325
Contingency	<u>9,000</u>	<u>3,400</u>
<u>TOTAL MISCELLANEOUS</u>	\$183,325	\$181,725
<u>DEBT SERVICE</u>		
Debt Service - Equipment/Vehicles	\$173,396	\$218,174
Debt Service - JCI Energy Project	38,147	75,847
Liquor Board Retirement	<u>1,529</u>	<u>1,529</u>
<u>TOTAL DEBT SERVICE</u>	\$213,072	\$295,550
<u>PUBLIC SAFETY</u>		
Hydrant Rental	\$38,396	\$38,396
Red Light Camera Program	179,991	178,320
Volunteer Fire Co. Contribution	<u>156,460</u>	<u>156,460</u>
<u>TOTAL PUBLIC SAFETY</u>	\$374,847	\$373,176
<u>POLICE DEPARTMENT</u>		
Salaries	\$3,158,665	\$3,254,000
Expenses	301,773	263,565
Police Vehicles, Capital	<u>94,736</u>	<u>87,000</u>
<u>TOTAL POLICE DEPARTMENT</u>	\$3,555,174	\$3,604,565

**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2019**

I. GENERAL FUND (Cont'd)

	Budget FY 2018	Proposed FY 2019	
<u>PUBLIC WORKS</u>			
<u>General Administration</u>			
Salaries	\$584,287	\$632,706	
Expenses	96,244	99,206	
MS4 SWM Program	96,619	84,000	815,912
<u>Town Shop</u>			
Salaries	178,439	179,518	
Expenses	142,190	159,440	
Vehicle/Equipment, Capital	41,085	10,000	348,958
<u>Streets & Highways</u>			
Salaries	491,165	504,241	
Expenses	409,877	389,477	
Construction, Capital	328,400	300,000	
Vehicle/Equipment, Capital	159,389	80,000	1,273,718
<u>Refuse Collection</u>			
Salaries	436,549	428,250	
Expenses	165,800	169,760	
Vehicle/Equipment, Capital	<u>170,610</u>	<u>225,000</u>	823,010
<u>TOTAL PUBLIC WORKS</u>	<u>\$3,300,654</u>	<u>\$3,261,599</u>	
<u>COMMITTEES</u>			
Parks & Recreation	\$86,700	\$86,700	
Independence Day	15,200	15,200	
Boys & Girls Club	8,000	8,000	
Christmas Parade	5,000	5,000	
Appearance & Beautification			
Expenses	36,800	36,800	
Capital Improvements	2,500	2,500	
Cultural Arts	<u>8,350</u>	<u>8,350</u>	
<u>TOTAL COMMITTEES</u>	<u>\$162,550</u>	<u>\$162,550</u>	
<u>TOTAL GENERAL FUND EXPENDITURES</u>	<u>\$13,760,066</u>	<u>\$13,195,008</u>	

**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2019**

II. SEWER FUND

	Budget FY 2018	Proposed FY 2019
Harford County Charges	\$1,636,998	\$1,384,220
Town Operation Expenses	273,029	273,038
Depreciation	77,167	67,667
Amortization Expense - Sewer Agreement	24,248	24,248
Transfer to SSCI	80,000	80,000
Transfer to General Fund	270,772	283,302
Root Control Maintenance	35,000	35,000
Connection Payments	50,000	50,000
User Benefit Fees	34,510	34,720
Capital, Small Sewer Jet Truck	0	150,000
Debt Service - Inflow and Infiltration	21,713	17,644
Debt Service - Sewer System CIP	2,759	2,438
Debt Service - DHCD Refinance II	9,031	8,479
Debt Service - JC Sewer Main	2,836	2,458
Debt Service - Maintenance Van & Truck, Capital	<u>554</u>	<u>377</u>
<u>TOTAL SEWER FUND EXPENSES</u>	<u>\$2,518,617</u>	<u>\$2,413,591</u>

III. PARKING FUND

Parking Lots

Operating Expenses	\$6,500	\$6,500
Maintenance	3,000	3,000
Transfer to General Fund	171,923	159,560

Parking Garage

Operating Expenses	36,619	20,920
Elevator Contract/Maintenance	7,000	7,000
Transfer to General Fund	87,011	89,114
Insurance	17,564	18,517
Capital Repairs	186,990	15,000
Electrical Conduit/Sealer	120,000	0
Signage	24,000	0
Debt Service - Parking Garage	3,541	0
Debt Service - Parking Garage Main/Rep	2,829	2,323
Debt Service - Parking Garage JCI	3,220	2,594

Other

Parking Fine Charges	23,769	27,480
Miscellaneous	1,300	2,870
Postage	1,400	1,600
Depreciation	145,177	146,344
Debt Service - Parking Jeep	<u>280</u>	<u>210</u>

<u>TOTAL PARKING FUND EXPENSES</u>	<u>\$842,123</u>	<u>\$503,032</u>
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**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2019**

IV. SPECIAL REVENUE FUND

	Budget FY 2018	Proposed FY 2019
Stormwater Management Fee In Lieu	\$5,048	\$30,000
Open Space Fee In Lieu	2,000	2,000
Tree Planting - Forest Conservation	15,000	3,000
Tree Planting - Fee In Lieu	1,000	1,500
Memorials	200	1,000
Historic Preservation Funds	1,700	1,700
Public Amenity	5,000	0
Explorer Scouts	9,000	9,000
Auxiliary Police	2,500	2,500
Seized Property	5,000	5,000
Seized Property - Federal Justice	800	0
Seized Property - Federal Treasury	11,500	11,500
Cultural Arts Commission	3,000	6,000
CDBG Project	91,786	54,456
Community Legacy Grant	150,000	350,000
Plumtree Stream Restoration	211,595	0
Rockfield Gardens Gazebo	10,000	0
Revolving Loan Fund	<u>1,500</u>	<u>1,500</u>
<u>TOTAL SPECIAL REVENUE FUND EXPENDITURES</u>	<u>\$526,629</u>	<u>\$479,156</u>
<u>TOTAL EXPENDITURES ALL FUNDS</u>	<u>\$17,647,435</u>	<u>\$16,590,787</u>