

**RESOLUTION NO. 1128-19**  
**TOWN ADMINISTRATOR'S PROPOSED BUDGET**  
**FOR FISCAL YEAR 2020**

**WHEREAS**, each Department Head of the Town of Bel Air has submitted to the Town Administrator a proposed budget for Fiscal Year 2020; and

**WHEREAS**, the Town Administrator has reviewed each Department's proposed budget and made changes he believes are appropriate; and

**WHEREAS**, the Town Administrator is submitting his budget for Fiscal Year 2020 for review and study by the Board of Town Commissioners;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Administrator's budget for Fiscal Year 2020, tentatively providing for tax rates of \$.50 and \$1.16 per one hundred dollars of assessable value of real and personal property, subject to taxation, respectively, be received by the Board of Town Commissioners.

RECEIVED:

PUBLIC HEARING:

AYES:

NAYES:

ABSENT:

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Susan U. Burdette, Chairman  
Board of Town Commissioners

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Michael L. Krantz, Town Clerk

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
REVENUES FY 2020**

	<b>Budget</b>	<b>Estimated</b>	
	<b>FY19 @ \$.50 Real Prop</b>	<b>FY20 @ \$.50 Real Prop</b>	
<b>I. GENERAL FUND</b>	<b><u>FY19 @ \$1.16 Pers Prop</u></b>	<b><u>FY20 @ \$1.16 Pers Prop</u></b>	
<b><u>Operating Revenues</u></b>			
Real Property Taxes	\$7,115,757	\$7,224,937	
Half-year Taxes	6,800	9,127	
Personal Property Taxes - Unincorporated	8,000	8,000	
Public Utilities Corporation	413,000	408,000	
Ordinary Business Corporations - Incorporated	500,000	500,000	
Penalties & Interest	35,000	35,000	8,185,064
Income Taxes	1,333,324	1,350,000	
Admission & Amusement Taxes	50,000	55,000	
Highway User	392,078	470,194	
Police Protection Grant	241,364	248,753	2,123,947
Business Licenses	65,000	65,000	
Public Works Fees	75,000	35,000	
Planning & Zoning Fees	17,000	22,000	
Cable TV Franchise	144,000	140,000	
Liquor Licenses	6,000	0	262,000
Bulletproof Vest Grant	4,158	1,850	
Governor's Office Crime Prevention Grant	11,086	3,177	
Miscellaneous Grants - MD	0	12,500	
Financial Corps. - County Grant	8,458	8,458	
Harford County Tax Rebate	1,168,954	1,165,272	
Traffic Grants	9,000	8,000	
Miscellaneous Grants	0	20,000	1,219,257
Bel Air Armory Fees	70,000	87,500	
Hearing & Ad Reimbursement	2,000	0	
Police & PW Overtime Reimbursement	23,000	25,000	
Police Security (Overtime) Schools	23,000	25,000	
Police Reports	1,200	1,500	
False Alarm Fees	19,000	19,000	
Red Light Camera	452,500	450,000	
Miscellaneous Income	15,000	5,000	
Finance Fees	14,000	9,900	
Administration Fees	0	575	
MAWC Well Fees	5,000	5,000	
Interest on Investments	125,000	135,000	
MD Homebuilder Guaranty Fund	800	800	
Seized Property	4,000	4,000	
Rental Income-Armory Marketplace	19,284	23,606	
Alliance Contribution	26,000	7,350	
Rockfield Foundation Contribution	8,365	8,300	807,531
Vehicle/Equipment Sale Proceeds	37,000	18,000	
Real Estate Sale Proceeds	20,000	0	
Vehicle/Equipment Proceeds	<u>380,267</u>	<u>450,000</u>	
<b><u>Total Operating Revenues</u></b>	<b>\$12,849,395</b>	<b>\$13,065,799</b>	
Transfer from Unassigned	0	150,571	
Transfer from Capital Reserve	188,000	0	
Transfer to Seized Property Reserve	<b>(2,000)</b>	<b>(2,000)</b>	
Transfer from Sewer Fund	283,302	329,313	
Transfer from Parking Fund	<u>248,674</u>	<u>245,527</u>	723,411
<b><u>GENERAL FUND TOTAL REVENUES</u></b>	<b><u>\$13,567,371</u></b>	<b><u>\$13,789,210</u></b>	

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
REVENUES FY 2020**

	Budget FY19	Estimated FY20
<b><u>II. SEWER FUND</u></b>		
<b>Revenues</b>		
Sewer User Charges	\$2,304,739	\$2,338,161
Bay Restoration Fee Interest	3,700	3,700
Other Revenue	19,925	11,425
Miss Utility Fees	0	42,000
Interest Income	507	102
User Benefit Fees	34,720	35,945
Connection Fees	<u>50,000</u>	<u>50,000</u>
<b><u>SEWER FUND TOTAL REVENUES</u></b>	<b>\$2,413,591</b>	<b>\$2,481,333</b>
<b><u>III. PARKING FUND</u></b>		
<b>Revenues</b>		
Meter Collections	\$182,000	\$182,000
Parking Fines	129,000	135,000
Lease Fees	68,580	64,323
Investment Interest	5	0
County Share Operating Expenses	91,090	94,336
County Share Capital Expenses	10,080	40,320
Transfer from Retained Earnings	<u>22,277</u>	<u>63,021</u>
<b><u>PARKING FUND TOTAL REVENUES</u></b>	<b>\$503,032</b>	<b>\$579,000</b>
<b><u>IV. SPECIAL REVENUE FUND</u></b>		
<b>Revenues</b>		
Stormwater Management Fee In Lieu	\$30,000	\$10,000
Open Space Fee in Lieu	2,000	2,000
Tree Planting - Forest Conservation	3,000	3,000
Tree Planting - Fee In Lieu	1,500	1,500
Memorials	1,000	500
Historic Preservation Funds	1,700	1,700
Public Amenity	0	5,000
Explorer Scouts	9,000	9,000
Auxiliary Police	2,500	2,500
Transfer from GF Seized Property	5,000	5,000
Seized Property-Federal Treasury	11,500	0
Cultural Arts Commission	6,000	6,900
CDBG Project	54,456	35,351
Community Legacy Grant	350,000	200,000
Plumtree Stream Restoration	0	651,465
Chesapeake Sensory Plaza	0	150,000
Revolving Loan Fund	<u>1,500</u>	<u>1,500</u>
<b><u>SPECIAL REVENUE FUND TOTAL REVENUES</u></b>	<b>\$479,156</b>	<b>\$1,085,416</b>
<b><u>TOTAL REVENUES ALL FUNDS</u></b>	<b>\$16,963,150</b>	<b>\$17,934,959</b>

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2020**

**I. GENERAL FUND**

	<b>Budget FY 2019</b>	<b>Proposed FY 2020</b>	
<b><u>GENERAL GOVERNMENT</u></b>			
<b><u>Bel Air Reckord Armory</u></b>			
Salaries/Benefits	\$67,368	\$72,018	
Expenses	103,402	102,822	
Capital Improvements	57,901	42,000	216,840
<b><u>Administrator</u></b>			
Salaries/Benefits	129,343	151,422	
Expenses	22,610	2,625	
Municipal League Dues	17,380	18,249	
Community Events	8,600	0	
Transfer to Capital Reserve	40,000	0	172,296
<b><u>Town Buildings</u></b>			
Salaries/Benefits	42,283	63,247	
Expenses	212,605	208,591	
Capital Improvements	187,290	142,000	
JCI Energy Project	7,417	7,639	421,477
<b><u>Human Resources</u></b>			
Salaries/Benefits	306,951	230,209	
Expenses	29,164	31,453	261,662
<b><u>Election</u></b>			
Expenses	0	3,700	
<b><u>Finance</u></b>			
Salaries/Benefits	329,730	446,224	
Audit	16,250	16,750	
Expenses	24,727	30,373	
OPEB Actuarial Valuation/GASB Pension Review	11,200	11,200	504,547
<b><u>Legal Services</u></b>			
Expenses	33,500	39,200	
<b><u>Planning &amp; Zoning</u></b>			
Salaries/Benefits	303,713	431,141	
Expenses	48,900	77,050	
Capital Projects	102,500	60,000	568,191
<b><u>Economic Development</u></b>			
Salaries/Benefits	292,938	344,334	
Expenses	87,100	88,650	432,984
<b><u>Commissioners</u></b>			
Salaries/Benefits	25,200	27,243	
Expenses	21,070	41,030	68,273
<b><u>Technology</u></b>			
Salaries/Benefits	0	157,797	
Expenses	168,470	172,947	
Hardware	97,290	77,100	
Software	0	38,500	446,344
<b><u>TOTAL GENERAL GOVERNMENT</u></b>	<b>\$2,794,902</b>	<b>\$3,135,514</b>	

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2020**

**I. GENERAL FUND (Cont'd)**

	<b>Budget FY 2019</b>	<b>Proposed FY 2020</b>
<b><u>BENEFITS</u></b>		
Social Security	\$510,000	\$0
Insurances	1,558,000	140,631
Pension	524,900	0
Resident Rebate	8,490	0
OPEB (Other Postemployment Benefits)	57,000	57,000
Deferred Compensation	51,300	0
Transfer to Leave Payout Reserve	<u>30,000</u>	<u>30,000</u>
<b><u>TOTAL BENEFITS</u></b>	<b>\$2,739,690</b>	<b>\$227,631</b>
<b><u>MISCELLANEOUS</u></b>		
General Insurance	\$112,000	\$108,000
Miscellaneous Expenses	66,325	60,970
Contingency	3,400	453,466
Transfer to Public Art	0	5,000
Transfer to Capital Reserve		<u>20,000</u>
<b><u>TOTAL MISCELLANEOUS</u></b>	<b>\$181,725</b>	<b>\$647,436</b>
<b><u>DEBT SERVICE</u></b>		
Debt Service - Equipment/Vehicles	\$218,174	\$246,056
Debt Service - JCI Energy Project	75,847	82,649
Liquor Board Retirement	<u>1,529</u>	<u>1,529</u>
<b><u>TOTAL DEBT SERVICE</u></b>	<b>\$295,550</b>	<b>\$330,234</b>
<b><u>PUBLIC SAFETY</u></b>		
Volunteer Fire Co. Contribution	\$156,460	\$156,460
Red Light Camera Program	208,320	192,620
Hydrant Rental	38,396	50,084
<b><u>TOTAL PUBLIC SAFETY</u></b>	<b>\$403,176</b>	<b>\$399,164</b>
<b><u>POLICE DEPARTMENT</u></b>		
Salaries/Benefits	\$3,258,453	\$4,522,293
Expenses	279,298	317,990
Police Vehicles, Capital	<u>76,738</u>	<u>125,000</u>
<b><u>TOTAL POLICE DEPARTMENT</u></b>	<b>\$3,614,489</b>	<b>\$4,965,283</b>

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2020**

**I. GENERAL FUND (Cont'd)**

	<b>Budget FY 2019</b>	<b>Proposed FY 2020</b>	
<b><u>PUBLIC WORKS</u></b>			
<b><u>General Administration</u></b>			
Salaries/Benefits	\$632,706	\$857,751	
Expenses	112,206	99,811	
MS4 SWM Program	84,000	84,000	1,041,562
<b><u>Town Shop</u></b>			
Salaries/Benefits	179,518	262,184	
Expenses	159,440	160,590	
Vehicle/Equipment, Capital	10,000	0	422,774
<b><u>Streets &amp; Highways</u></b>			
Salaries/Benefits	504,242	671,961	
Expenses	434,182	403,874	
Construction, Capital	333,000	345,000	
Vehicle/Equipment, Capital	75,726	325,000	1,745,835
<b><u>Refuse Collection</u></b>			
Salaries/Benefits	428,250	553,349	
Expenses	169,760	157,878	
Vehicle/Equipment, Capital	<u>252,259</u>	<u>0</u>	711,227
<b><u>TOTAL PUBLIC WORKS</u></b>	<b><u>\$3,375,289</u></b>	<b><u>\$3,921,398</u></b>	
<b><u>COMMITTEES</u></b>			
<b>Parks &amp; Recreation</b>	\$86,700	\$86,700	
<b>Christmas Parade</b>	5,000	5,000	
<b>Independence Day</b>	15,200	15,200	
<b>Boys &amp; Girls Club</b>	8,000	8,000	
<b>Appearance &amp; Beautification</b>	39,300	39,300	
<b>Cultural Arts</b>	<u>8,350</u>	<u>8,350</u>	
<b><u>TOTAL COMMITTEES</u></b>	<b><u>\$162,550</u></b>	<b><u>\$162,550</u></b>	
<b><u>TOTAL GENERAL FUND EXPENDITURES</u></b>	<b><u>\$13,567,371</u></b>	<b><u>\$13,789,210</u></b>	

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2020**

**II. SEWER FUND**

	<b>Budget FY 2019</b>	<b>Proposed FY 2020</b>
Harford County Charges	\$1,384,220	\$1,309,773
Salaries/Benefits	159,882	216,917
Town Operation Expenses	113,156	149,155
Depreciation	67,667	82,000
Amortization Expense - Sewer Agreement	24,248	24,248
Transfer to SSCI	80,000	0
Transfer to General Fund	283,302	329,313
Root Control Maintenance	35,000	35,000
Pump Station Engineering	0	40,000
Pipe Bursting	0	125,000
Connection Payments	50,000	50,000
User Benefit Fees	34,720	35,945
Capital, Small Sewer Jet Truck	150,000	0
Capital, Sewage Pumps	0	30,000
Capital, Pump Station Repairs/Replacements	0	27,000
Debt Service - Inflow and Infiltration	17,644	15,256
Debt Service - Sewer System CIP	2,438	2,053
Debt Service - DHCD Refinance II	8,479	7,401
Debt Service - JC Sewer Main	2,458	2,077
Debt Service - Maintenance Van & Truck, Capital	<u>377</u>	<u>195</u>
<b><u>TOTAL SEWER FUND EXPENSES</u></b>	<b><u>\$2,413,591</u></b>	<b><u>\$2,481,333</u></b>

**III. PARKING FUND****Parking Lots**

Operating Expenses	\$6,500	\$6,512
Maintenance	3,000	3,000
Resurface Lot	0	40,000
Transfer to General Fund	159,560	157,173

**Parking Garage**

Operating Expenses	20,920	27,688
Elevator Contract/Maintenance	7,000	7,240
Transfer to General Fund	89,114	87,354
Insurance	18,517	18,099
Capital Repairs	15,000	15,000
Parking Garage Sweeper	0	45,000
Debt Service - Parking Garage Main/Rep	2,323	1,989
Debt Service - Parking Garage JCI	2,594	1,954

**Other**

Parking Fine Charges	27,480	28,680
Miscellaneous	2,870	1,778
Postage	1,600	1,760
Depreciation	146,344	135,620
Debt Service - Parking Jeep	<u>210</u>	<u>153</u>

<b><u>TOTAL PARKING FUND EXPENSES</u></b>	<b><u>\$503,032</u></b>	<b><u>\$579,000</u></b>
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**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2020**

**IV. SPECIAL REVENUE FUND**

	<b>Budget FY 2019</b>	<b>Proposed FY 2020</b>
Stormwater Management Fee In Lieu	\$30,000	\$10,000
Open Space Fee In Lieu	2,000	2,000
Tree Planting - Forest Conservation	3,000	3,000
Tree Planting - Fee In Lieu	1,500	1,500
Memorials	1,000	500
Historic Preservation Funds	1,700	1,700
Public Amenity	0	5,000
Explorer Scouts	9,000	9,000
Auxiliary Police	2,500	2,500
Seized Property	5,000	5,000
Seized Property - Federal Treasury	11,500	0
Cultural Arts Commission	6,000	6,900
CDBG Project	54,456	35,351
Community Legacy Grant	350,000	200,000
Plumtree Stream Restoration	0	651,465
Chesapeake Sensory Plaza	0	150,000
Revolving Loan Fund	<u>1,500</u>	<u>1,500</u>
<b><u>TOTAL SPECIAL REVENUE FUND EXPENDITURES</u></b>	<b><u>\$479,156</u></b>	<b><u>\$1,085,416</u></b>
<b><u>TOTAL EXPENDITURES ALL FUNDS</u></b>	<b><u>\$16,963,150</u></b>	<b><u>\$17,934,959</u></b>