

RESOLUTION NO. 1131-19

**A RESOLUTION PROVIDING FOR THE ANNUAL
BUDGET OF THE TOWN OF BEL AIR FOR THE
FISCAL YEAR BEGINNING ON JULY 1, 2019
AND ENDING JUNE 30, 2020**

WHEREAS, Section 701 of Article VII of the Charter of the Town of Bel Air provides that the Town of Bel Air shall operate on an annual budget beginning the first day of July each year; and

WHEREAS, the provisions of Section 702 of said Article VII, governing the submission of the Town Administrator's Budget, the adoption of a Tentative Budget and the Public Hearings on the Tentative Budget have been complied with; and

WHEREAS, Section 10-204.3 of the Tax-Property Article establishes a semi-annual property tax payment system for residential property owners who own and occupy their property; and

WHEREAS, Section 10-204.3 of the Tax-Property Article permits the taxing authority to levy a service charge, consisting of anticipated lost interest income and administrative expenses, for electing the semi-annual payment method;

NOW, THEREFORE, BE IT ENACTED by the Board of Town Commissioners of Bel Air, that the tax rate for the Town of Bel Air shall be established at \$.50 and \$1.16 per one hundred dollars of assessed valuation of real and personal property, respectively; the service charge authorized by Section 10-204.3 of the Tax-Property Article, applying only to semi-annual property tax payments shall be set at a base rate of .68% of the amount of tax due at the second installment which shall increase monthly if not paid by December 31, 2019; and the budget for the period beginning July 1, 2019 and ending June 30, 2020, shall be as shown on Exhibit A.

AND BE IT FURTHER ENACTED AND ORDAINED that this Resolution shall take effect on the 23rd day of May 2019.

PASSED AND APPROVED:

AYES:

NAYES:

ABSENT:

Susan U. Burdette, Chairman
Board of Town Commissioners

Michael L. Krantz, Town Clerk

**TOWN OF BEL AIR
FINAL BUDGET
REVENUES FY 2020**

	Budget	Estimated	
	FY19 @ \$.50 Real Prop	FY20 @ \$.50 Real Prop	
I. GENERAL FUND	<u>FY19 @ \$1.16 Pers Prop</u>	<u>FY20 @ \$1.16 Pers Prop</u>	
<u>Operating Revenues</u>			
Real Property Taxes	\$7,115,757	\$7,224,937	
Half-year Taxes	6,800	9,127	
Personal Property Taxes - Unincorporated	8,000	8,000	
Public Utilities Corporation	413,000	408,000	
Ordinary Business Corporations - Incorporated	500,000	500,000	
Penalties & Interest	35,000	35,000	8,185,064
Income Taxes	1,333,324	1,350,000	
Admission & Amusement Taxes	50,000	55,000	
Highway User	392,078	470,194	
Police Protection Grant	241,364	248,753	2,123,947
Business Licenses	65,000	65,000	
Public Works Fees	75,000	35,000	
Planning & Zoning Fees	17,000	22,000	
Cable TV Franchise	144,000	140,000	
Liquor Licenses	6,000	0	262,000
Bulletproof Vest Grant	4,158	1,850	
Governor's Office Crime Prevention Grant	11,086	3,177	
Miscellaneous Grants - MD	0	12,500	
Financial Corps. - County Grant	8,458	8,458	
Harford County Tax Rebate	1,168,954	1,165,272	
Traffic Grants	9,000	8,000	
Miscellaneous Grants	0	20,000	1,219,257
Bel Air Armory Fees	70,000	87,500	
Hearing & Ad Reimbursement	2,000	0	
Police & PW Overtime Reimbursement	23,000	25,000	
Police Security (Overtime) Schools	23,000	25,000	
Police Reports	1,200	1,500	
False Alarm Fees	19,000	19,000	
Red Light Camera	452,500	450,000	
Miscellaneous Income	15,000	5,000	
Finance Fees	14,000	9,900	
Administration Fees	0	575	
MAWC Well Fees	5,000	5,000	
Interest on Investments	125,000	135,000	
MD Homebuilder Guaranty Fund	800	800	
Seized Property	4,000	4,000	
Rental Income-Armory Marketplace	19,284	23,606	
Alliance Contribution	26,000	7,350	
Rockfield Foundation Contribution	8,365	8,300	807,531
Vehicle/Equipment Sale Proceeds	37,000	18,000	
Real Estate Sale Proceeds	20,000	0	
Vehicle/Equipment Proceeds	<u>380,267</u>	<u>450,000</u>	
<u>Total Operating Revenues</u>	\$12,849,395	\$13,065,799	
Transfer from Unassigned	0	0	
Transfer from Capital Reserve	188,000	0	
Transfer to Seized Property Reserve	(2,000)	(2,000)	
Transfer from Sewer Fund	283,302	329,313	
Transfer from Parking Fund	<u>248,674</u>	<u>245,527</u>	572,840
<u>GENERAL FUND TOTAL REVENUES</u>	<u>\$13,567,371</u>	<u>\$13,638,639</u>	

**TOWN OF BEL AIR
FINAL BUDGET
REVENUES FY 2020**

	Budget FY19	Estimated FY20
<u>II. SEWER FUND</u>		
<u>Revenues</u>		
Sewer User Charges	\$2,304,739	\$2,338,161
Bay Restoration Fee Interest	3,700	3,700
Other Revenue	19,925	11,425
Miss Utility Fees	0	42,000
Interest Income	507	102
User Benefit Fees	34,720	35,945
Connection Fees	<u>50,000</u>	<u>50,000</u>
<u>SEWER FUND TOTAL REVENUES</u>	<u>\$2,413,591</u>	<u>\$2,481,333</u>
<u>III. PARKING FUND</u>		
<u>Revenues</u>		
Meter Collections	\$182,000	\$182,000
Parking Fines	129,000	135,000
Lease Fees	68,580	64,323
Investment Interest	5	0
County Share Operating Expenses	91,090	97,225
County Share Capital Expenses	10,080	10,080
Transfer from Retained Earnings	<u>22,277</u>	<u>46,859</u>
<u>PARKING FUND TOTAL REVENUES</u>	<u>\$503,032</u>	<u>\$535,487</u>
<u>IV. SPECIAL REVENUE FUND</u>		
<u>Revenues</u>		
Stormwater Management Fee In Lieu	\$30,000	\$10,000
Open Space Fee in Lieu	2,000	2,000
Tree Planting - Forest Conservation	3,000	3,000
Tree Planting - Fee In Lieu	1,500	1,500
Memorials	1,000	500
Historic Preservation Funds	1,700	1,700
Public Amenity	0	5,000
Explorer Scouts	9,000	9,000
Auxiliary Police	2,500	2,500
Transfer from GF Seized Property	5,000	5,000
Seized Property-Federal Treasury	11,500	0
Cultural Arts Commission	6,000	6,900
CDBG Project	54,456	35,351
Community Legacy Grant	350,000	200,000
Plumtree Stream Restoration	0	651,465
Chesapeake Sensory Plaza	0	150,000
Revolving Loan Fund	<u>1,500</u>	<u>1,500</u>
<u>SPECIAL REVENUE FUND TOTAL REVENUES</u>	<u>\$479,156</u>	<u>\$1,085,416</u>
<u>TOTAL REVENUES ALL FUNDS</u>	<u>\$16,963,150</u>	<u>\$17,740,875</u>

**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2020**

I. GENERAL FUND

	Budget FY 2019	Proposed FY 2020	
<u>GENERAL GOVERNMENT</u>			
<u>Bel Air Reckord Armory</u>			
Salaries/Benefits	\$67,368	\$100,498	
Expenses	103,402	102,822	
Capital Improvements	57,901	42,000	245,320
<u>Administrator</u>			
Salaries/Benefits	129,343	157,491	
Expenses	22,610	2,625	
Municipal League Dues	17,380	18,249	
Community Events	8,600	0	
Transfer to Capital Reserve	40,000	0	178,365
<u>Town Buildings</u>			
Salaries/Benefits	42,283	66,680	
Expenses	212,605	208,591	
Capital Improvements	187,290	142,000	
JCI Energy Project	7,417	7,639	424,910
<u>Human Resources</u>			
Salaries/Benefits	306,951	237,963	
Expenses	29,164	31,453	269,416
<u>Election</u>			
Expenses	0	3,700	
<u>Finance</u>			
Salaries/Benefits	329,730	454,774	
Audit	16,250	16,750	
Expenses	24,727	30,373	
OPEB Actuarial Valuation/GASB Pension Review	11,200	11,200	513,097
<u>Legal Services</u>			
Expenses	33,500	39,200	
<u>Planning & Zoning</u>			
Salaries/Benefits	303,713	468,811	
Expenses	48,900	77,050	
Capital Projects	102,500	60,000	605,861
<u>Economic Development</u>			
Salaries/Benefits	292,938	355,789	
Expenses	87,100	88,650	444,439
<u>Public Relations</u>			
Salaries/Benefits	0	33,798	
Expenses	0	3,950	37,748
<u>Commissioners</u>			
Salaries/Benefits	25,200	27,243	
Expenses	21,070	55,190	82,433
<u>Technology</u>			
Salaries/Benefits	0	159,357	
Expenses	168,470	172,947	
Hardware	97,290	77,100	
Software	0	38,500	447,904
<u>TOTAL GENERAL GOVERNMENT</u>	\$2,794,902	\$3,292,393	

**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2020**

I. GENERAL FUND (Cont'd)

	Budget FY 2019	Proposed FY 2020
<u>BENEFITS</u>		
Social Security	\$510,000	\$0
Insurances	1,558,000	113,821
Pension	524,900	0
Resident Rebate	8,490	0
OPEB (Other Postemployment Benefits)	57,000	57,000
Deferred Compensation	51,300	0
Transfer to Leave Payout Reserve	<u>30,000</u>	<u>30,000</u>
<u>TOTAL BENEFITS</u>	\$2,739,690	\$200,821
<u>MISCELLANEOUS</u>		
General Insurance	\$112,000	\$108,000
Miscellaneous Expenses	66,325	65,970
Contingency	3,400	3,400
Transfer to Public Art	0	5,000
Transfer to Capital Reserve		<u>20,000</u>
<u>TOTAL MISCELLANEOUS</u>	\$181,725	\$202,370
<u>DEBT SERVICE</u>		
Debt Service - Equipment/Vehicles	\$218,174	\$246,056
Debt Service - JCI Energy Project	75,847	82,649
Liquor Board Retirement	<u>1,529</u>	<u>1,529</u>
<u>TOTAL DEBT SERVICE</u>	\$295,550	\$330,234
<u>PUBLIC SAFETY</u>		
Volunteer Fire Co. Contribution	\$156,460	\$159,589
Red Light Camera Program	208,320	192,620
Hydrant Rental	38,396	50,084
<u>TOTAL PUBLIC SAFETY</u>	\$403,176	\$402,293
<u>POLICE DEPARTMENT</u>		
Salaries/Benefits	\$3,258,453	\$4,591,978
Expenses	279,298	317,990
Police Vehicles, Capital	<u>76,738</u>	<u>125,000</u>
<u>TOTAL POLICE DEPARTMENT</u>	\$3,614,489	\$5,034,968

**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2020**

I. GENERAL FUND (Cont'd)

	Budget FY 2019	Proposed FY 2020	
<u>PUBLIC WORKS</u>			
<u>General Administration</u>			
Salaries/Benefits	\$632,706	\$881,410	
Expenses	112,206	99,811	
MS4 SWM Program	84,000	84,000	1,065,221
<u>Town Shop</u>			
Salaries/Benefits	179,518	268,384	
Expenses	159,440	160,590	
Vehicle/Equipment, Capital	10,000	0	428,974
<u>Streets & Highways</u>			
Salaries/Benefits	504,242	698,869	
Expenses	434,182	403,874	
Construction, Capital	333,000	345,000	
Vehicle/Equipment, Capital	75,726	325,000	1,772,743
<u>Refuse Collection</u>			
Salaries/Benefits	428,250	581,194	
Expenses	169,760	157,878	
Vehicle/Equipment, Capital	<u>252,259</u>	<u>0</u>	739,072
<u>TOTAL PUBLIC WORKS</u>	<u>\$3,375,289</u>	<u>\$4,006,010</u>	
<u>COMMITTEES</u>			
Parks & Recreation	\$86,700	\$86,700	
Christmas Parade	5,000	5,000	
Independence Day	15,200	15,200	
Boys & Girls Club	8,000	10,000	
Appearance & Beautification	39,300	39,300	
Elderly & Needy	0	5,000	
Cultural Arts	<u>8,350</u>	<u>8,350</u>	
<u>TOTAL COMMITTEES</u>	<u>\$162,550</u>	<u>\$169,550</u>	
<u>TOTAL GENERAL FUND EXPENDITURES</u>	<u>\$13,567,371</u>	<u>\$13,638,639</u>	

**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2020**

II. SEWER FUND

	Budget FY 2019	Proposed FY 2020
Harford County Charges	\$1,384,220	\$1,311,492
Salaries/Benefits	159,882	221,717
Town Operation Expenses	113,156	142,636
Depreciation	67,667	82,000
Amortization Expense - Sewer Agreement	24,248	24,248
Transfer to SSCI	80,000	0
Transfer to General Fund	283,302	329,313
Root Control Maintenance	35,000	35,000
Pump Station Engineering	0	40,000
Pipe Bursting	0	125,000
Connection Payments	50,000	50,000
User Benefit Fees	34,720	35,945
Capital, Small Sewer Jet Truck	150,000	0
Capital, Sewage Pumps	0	30,000
Capital, Pump Station Repairs/Replacements	0	27,000
Debt Service - Inflow and Infiltration	17,644	15,256
Debt Service - Sewer System CIP	2,438	2,053
Debt Service - DHCD Refinance II	8,479	7,401
Debt Service - JC Sewer Main	2,458	2,077
Debt Service - Maintenance Van & Truck, Capital	<u>377</u>	<u>195</u>
<u>TOTAL SEWER FUND EXPENSES</u>	<u>\$2,413,591</u>	<u>\$2,481,333</u>

III. PARKING FUND**Parking Lots**

Operating Expenses	\$6,500	\$6,512
Maintenance	3,000	3,000
Resurface Lot	0	40,000
Transfer to General Fund	159,560	157,173

Parking Garage

Operating Expenses	20,920	27,688
Elevator Contract/Maintenance	7,000	7,240
Transfer to General Fund	89,114	87,354
Insurance	18,517	18,099
Capital Repairs	15,000	15,000
Debt Service - Parking Garage Sweeper	0	1,487
Debt Service - Parking Garage Main/Rep	2,323	1,989
Debt Service - Parking Garage JCI	2,594	1,954

Other

Parking Fine Charges	27,480	28,680
Miscellaneous	2,870	1,778
Postage	1,600	1,760
Depreciation	146,344	135,620
Debt Service - Parking Jeep	<u>210</u>	<u>153</u>

<u>TOTAL PARKING FUND EXPENSES</u>	<u>\$503,032</u>	<u>\$535,487</u>
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**TOWN OF BEL AIR
FINAL BUDGET
EXPENDITURES FY 2020**

IV. SPECIAL REVENUE FUND

	Budget FY 2019	Proposed FY 2020
Stormwater Management Fee In Lieu	\$30,000	\$10,000
Open Space Fee In Lieu	2,000	2,000
Tree Planting - Forest Conservation	3,000	3,000
Tree Planting - Fee In Lieu	1,500	1,500
Memorials	1,000	500
Historic Preservation Funds	1,700	1,700
Public Amenity	0	5,000
Explorer Scouts	9,000	9,000
Auxiliary Police	2,500	2,500
Seized Property	5,000	5,000
Seized Property - Federal Treasury	11,500	0
Cultural Arts Commission	6,000	6,900
CDBG Project	54,456	35,351
Community Legacy Grant	350,000	200,000
Plumtree Stream Restoration	0	651,465
Chesapeake Sensory Plaza	0	150,000
Revolving Loan Fund	<u>1,500</u>	<u>1,500</u>
<u>TOTAL SPECIAL REVENUE FUND EXPENDITURES</u>	<u>\$479,156</u>	<u>\$1,085,416</u>
<u>TOTAL EXPENDITURES ALL FUNDS</u>	<u>\$16,963,150</u>	<u>\$17,740,875</u>