

**RESOLUTION NO. 1146-20  
TOWN ADMINISTRATOR'S PROPOSED BUDGET  
FOR FISCAL YEAR 2021**

**WHEREAS**, each Department Head of the Town of Bel Air has submitted to the Town Administrator a proposed budget for Fiscal Year 2021; and

**WHEREAS**, the Town Administrator has reviewed each Department's proposed budget and made changes he believes are appropriate; and

**WHEREAS**, the Town Administrator is submitting his budget for Fiscal Year 2021 for review and study by the Board of Town Commissioners;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Administrator's budget for Fiscal Year 2021, tentatively providing for tax rates of \$.50 and \$1.16 per one hundred dollars of assessable value of real and personal property, subject to taxation, respectively, be received by the Board of Town Commissioners.

RECEIVED:

PUBLIC HEARING:

AYES:

NAYES:

ABSENT:

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Amy Chmielewski, Chairman  
Board of Town Commissioners

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Michael L. Krantz, Town Clerk

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
REVENUES FY 2021**

	<b>Budget</b>	<b>Estimated</b>	
	<b>FY2020 @ \$.50 Real Prop</b>	<b>FY2021 @ \$.50 Real Prop</b>	
<b>I. GENERAL FUND</b>	<b>FY2020 @ \$1.16 Pers Prop</b>	<b>FY2021 @ \$1.16 Pers Prop</b>	
<b><u>Operating Revenues</u></b>			
Real Property Taxes	\$7,224,937	\$7,267,907	
Half-year Taxes	9,127	5,000	
Personal Property Taxes - Unincorporated	8,000	10,000	
Public Utilities Corporation	408,000	404,000	
Ordinary Business Corporations - Incorporated	500,000	490,000	
Penalties & Interest	35,000	35,000	8,211,907
Income Taxes	1,350,000	1,277,306	
Admission & Amusement Taxes	55,000	55,000	
Highway User	470,194	479,871	
Police Protection Grant	248,753	230,954	2,043,131
Business Licenses	65,000	63,000	
Public Works Fees	35,000	35,000	
Planning & Zoning Fees	22,000	17,000	
Cable TV Franchise	140,000	145,000	
Liquor Licenses	0	0	260,000
Bulletproof Vest Grant	1,850	1,730	
Governor's Office Crime Prevention Grant	3,177	10,000	
Miscellaneous Grants - MD	12,500	20,000	
Financial Corps. - County Grant	8,458	8,458	
Harford County Tax Rebate	1,165,272	1,284,830	
Traffic Grants	8,000	8,000	
Stormwater Management Harford County	0	136,382	
Miscellaneous Grants	20,000	0	1,469,400
Bel Air Armory Fees	87,500	55,000	
Police & PW Overtime Reimbursement	25,000	20,000	
Police Security (Overtime) Schools	25,000	25,000	
Police Reports	1,500	1,500	
False Alarm Fees	19,000	23,000	
Red Light Camera	450,000	435,000	
Miscellaneous Income	5,000	5,000	
Finance Fees	9,900	9,900	
Administration Fees	575	200	
MAWC Well Fees	5,000	7,000	
Interest on Investments	135,000	55,000	
MD Homebuilder Guaranty Fund	800	800	
Seized Property	4,000	4,000	
Rental Income-Armory Marketplace	23,606	30,000	
Alliance Contribution	7,350	6,200	
Rockfield Foundation Contribution	8,300	600	678,200
Vehicle/Equipment Sale Proceeds	18,000	20,000	
Real Estate Sale Proceeds	0	30,000	
Vehicle/Equipment Proceeds	<u>450,000</u>	<u>475,000</u>	
<b><u>Total Operating Revenues</u></b>	<b>\$13,065,799</b>	<b>\$13,187,638</b>	
Transfer from Unassigned	0	0	
Transfer from Capital Reserve	0	50,000	
Transfer to Seized Property Reserve	<b>(2,000)</b>	<b>(2,000)</b>	
Transfer from Sewer Fund	329,313	326,371	
Transfer from Parking Fund	<u>245,527</u>	<u>250,627</u>	624,998
<b><u>GENERAL FUND TOTAL REVENUES</u></b>	<b>\$13,638,639</b>	<b>\$13,812,636</b>	

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
REVENUES FY 2021**

	<b>Budget FY2020</b>	<b>Estimated FY2021</b>
<b><u>II. SEWER FUND</u></b>		
<b>Revenues</b>		
Sewer User Charges	\$2,338,161	\$2,439,000
Bay Restoration Fee Interest	3,700	3,000
Other Revenue	11,425	15,050
Miss Utility Fees	42,000	19,000
Interest Income	102	0
User Benefit Fees	35,945	36,645
Connection Fees	<u>50,000</u>	<u>50,000</u>
<b><u>SEWER FUND TOTAL REVENUES</u></b>	<b><u>\$2,481,333</u></b>	<b><u>\$2,562,695</u></b>
<b><u>III. PARKING FUND</u></b>		
<b>Revenues</b>		
Meter Collections	\$182,000	\$182,000
Parking Fines	135,000	135,000
Lease Fees	64,323	67,763
County Share Operating Expenses	97,225	107,703
County Share Capital Expenses	10,080	53,760
Transfer from Retained Earnings	<u>46,859</u>	<u>87,175</u>
<b><u>PARKING FUND TOTAL REVENUES</u></b>	<b><u>\$535,487</u></b>	<b><u>\$633,401</u></b>
<b><u>IV. SPECIAL REVENUE FUND</u></b>		
<b>Revenues</b>		
Stormwater Management Fee In Lieu	\$10,000	\$5,000
Open Space Fee in Lieu	2,000	2,000
Tree Planting - Forest Conservation	3,000	1,000
Tree Planting - Fee In Lieu	1,500	1,000
Memorials	500	200
Historic Preservation Funds	1,700	500
Public Amenity	5,000	2,000
Explorer Scouts	9,000	9,000
Auxiliary Police	2,500	2,500
Transfer from GF Seized Property	5,000	11,500
Cultural Arts Commission	6,900	17,400
CDBG Project	35,351	61,802
Community Legacy Grant	200,000	200,000
Plumtree Stream Restoration	651,465	0
Chesapeake Sensory Plaza	150,000	0
Revolving Loan Fund	<u>1,500</u>	<u>1,500</u>
<b><u>SPECIAL REVENUE FUND TOTAL REVENUES</u></b>	<b><u>\$1,085,416</u></b>	<b><u>\$315,402</u></b>
<b><u>TOTAL REVENUES ALL FUNDS</u></b>	<b><u>\$17,740,875</u></b>	<b><u>\$17,324,134</u></b>

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2021**

**I. GENERAL FUND**

	<b>Budget FY 2020</b>	<b>Proposed 2021</b>	
<b><u>GENERAL GOVERNMENT</u></b>			
<b><u>Bel Air Reckord Armory</u></b>			
Salaries/Benefits	\$100,498	\$103,199	
Expenses	102,822	108,574	
Capital Improvements	42,000	4,000	215,773
<b><u>Administrator</u></b>			
Salaries/Benefits	157,491	157,491	
Expenses	2,625	2,900	
Municipal League Dues	18,249	18,802	
<b><u>Town Buildings</u></b>			
Salaries/Benefits	66,680	53,153	
Expenses	208,591	222,909	
Capital Improvements	142,000	60,000	
JCI Energy Project	7,639	7,868	343,930
<b><u>Human Resources</u></b>			
Salaries/Benefits	237,963	229,657	
Expenses	31,453	38,526	268,183
<b><u>Election</u></b>			
Expenses	3,700	0	
<b><u>Finance</u></b>			
Salaries/Benefits	454,774	511,333	
Audit	16,750	17,250	
Expenses	30,373	27,545	
OPEB Actuarial Valuation/GASB Pension Review	11,200	11,200	567,328
<b><u>Legal Services</u></b>			
Expenses	39,200	44,500	
<b><u>Planning &amp; Zoning</u></b>			
Salaries/Benefits	468,811	430,450	
Expenses	77,050	104,650	
Capital Projects	60,000	60,000	595,100
<b><u>Economic Development</u></b>			
Salaries/Benefits	355,789	357,457	
Expenses	88,650	84,105	441,562
<b><u>Commissioners</u></b>			
Salaries/Benefits	27,243	27,259	
Expenses	55,190	51,950	79,209
<b><u>Technology</u></b>			
Salaries/Benefits	159,357	165,313	
Expenses	172,947	215,232	
Hardware	77,100	55,000	
Software	38,500	31,000	466,545
<b><u>Public Relations</u></b>			
Salaries/Benefits	33,798	85,585	
Expenses	3,950	12,326	97,911
<b><u>TOTAL GENERAL GOVERNMENT</u></b>	<b><u>\$3,292,393</u></b>	<b><u>\$3,299,234</u></b>	

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2021**

**I. GENERAL FUND (Cont'd)**

	<b>Budget FY 2020</b>	<b>Proposed FY 2021</b>
<b><u>BENEFITS</u></b>		
Insurances	\$113,821	\$126,950
OPEB (Other Postemployment Benefits)	57,000	45,000
Transfer to Leave Payout Reserve	<u>30,000</u>	<u>0</u>
<b><u>TOTAL BENEFITS</u></b>	<b>\$200,821</b>	<b>\$171,950</b>
<b><u>MISCELLANEOUS</u></b>		
General Insurance	\$108,000	\$117,000
Miscellaneous Expenses	65,970	63,620
Contingency	3,400	159,741
Transfer to Public Art	5,000	0
Transfer to Capital Reserve	<u>20,000</u>	<u>50,000</u>
<b><u>TOTAL MISCELLANEOUS</u></b>	<b>\$202,370</b>	<b>\$390,361</b>
<b><u>DEBT SERVICE</u></b>		
Debt Service - Equipment/Vehicles	\$246,056	\$285,373
Debt Service - JCI Energy Project	82,649	71,769
Liquor Board Retirement	<u>1,529</u>	<u>1,529</u>
<b><u>TOTAL DEBT SERVICE</u></b>	<b>\$330,234</b>	<b>\$358,671</b>
<b><u>PUBLIC SAFETY</u></b>		
Volunteer Fire Co. Contribution	\$159,589	\$159,589
Red Light Camera Program	192,620	189,884
Hydrant Rental	50,084	50,084
<b><u>TOTAL PUBLIC SAFETY</u></b>	<b>\$402,293</b>	<b>\$399,557</b>
<b><u>POLICE DEPARTMENT</u></b>		
Salaries/Benefits	\$4,591,978	\$4,576,956
Expenses	317,990	304,390
Police Vehicles, Capital	<u>125,000</u>	<u>120,000</u>
<b><u>TOTAL POLICE DEPARTMENT</u></b>	<b>\$5,034,968</b>	<b>\$5,001,346</b>

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2021**

**I. GENERAL FUND (Cont'd)**

	<b>Budget FY 2020</b>	<b>Proposed FY 2021</b>	
<b><u>PUBLIC WORKS</u></b>			
<b><u>General Administration</u></b>			
Salaries/Benefits	\$881,410	\$883,892	
Expenses	99,811	101,101	
MS4 SWM Program	84,000	136,382	1,121,375
<b><u>Town Shop</u></b>			
Salaries/Benefits	268,384	204,694	
Expenses	160,590	156,920	
Vehicle/Equipment, Capital	0	0	361,614
<b><u>Streets &amp; Highways</u></b>			
Salaries/Benefits	698,869	674,523	
Expenses	403,874	400,810	
Construction, Capital	345,000	355,000	
Vehicle/Equipment, Capital	325,000	355,000	1,785,333
<b><u>Refuse Collection</u></b>			
Salaries/Benefits	581,194	602,921	
Expenses	157,878	160,724	
Vehicle/Equipment, Capital	<u>0</u>	<u>0</u>	763,645
<b><u>TOTAL PUBLIC WORKS</u></b>	<b><u>\$4,006,010</u></b>	<b><u>\$4,031,967</u></b>	
<b><u>COMMITTEES</u></b>			
<b>Parks &amp; Recreation</b>	\$86,700	\$86,700	
<b>Christmas Parade</b>	5,000	0	
<b>Independence Day</b>	15,200	15,200	
<b>Boys &amp; Girls Club</b>	10,000	10,000	
<b>Appearance &amp; Beautification</b>	39,300	39,300	
<b>Elderly &amp; Needy</b>	5,000	0	
<b>Cultural Arts</b>	<u>8,350</u>	<u>8,350</u>	
<b><u>TOTAL COMMITTEES</u></b>	<b><u>\$169,550</u></b>	<b><u>\$159,550</u></b>	
<b><u>TOTAL GENERAL FUND EXPENDITURES</u></b>	<b><u>\$13,638,639</u></b>	<b><u>\$13,812,636</u></b>	

**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2021**

**II. SEWER FUND**

	<b>Budget FY 2020</b>	<b>Proposed FY 2021</b>
Harford County Charges	\$1,311,492	\$1,434,516
Salaries/Benefits	221,717	221,626
Town Operation Expenses	142,636	126,668
Depreciation	82,000	85,500
Amortization Expense - Sewer Agreement	24,248	24,248
Transfer to SSCI	0	0
Transfer to General Fund	329,313	326,371
Root Control Maintenance	35,000	35,000
Pump Station Engineering	40,000	25,000
Pipe Bursting	125,000	0
Connection Payments	50,000	50,000
User Benefit Fees	35,945	36,645
Equipment, Capital	0	25,000
Sewage Pumps, Capital	30,000	0
Pump Station Repairs/Replacements, Capital	27,000	150,000
Debt Service - Inflow and Infiltration	15,256	12,846
Debt Service - Sewer System CIP	2,053	1,691
Debt Service - DHCD Refinance II	7,401	5,880
Debt Service - JC Sewer Main	2,077	1,676
Debt Service - Maintenance Van & Truck	<u>195</u>	<u>28</u>
<b><u>TOTAL SEWER FUND EXPENSES</u></b>	<b><u>\$2,481,333</u></b>	<b><u>\$2,562,695</u></b>

**III. PARKING FUND****Parking Lots**

Operating Expenses	\$6,512	\$6,512
Maintenance	3,000	3,000
Resurface Lot	40,000	62,000
Transfer to General Fund	157,173	157,288

**Parking Garage**

Operating Expenses	27,688	31,700
Elevator Contract/Maintenance	7,240	6,850
Transfer to General Fund	87,354	93,339
Insurance	18,099	21,687
Capital Repairs	15,000	15,000
Buildings, Capital	0	65,000
Debt Service - Parking Garage Sweeper	1,487	701
Debt Service - Parking Garage Main/Rep	1,989	1,286
Debt Service - Parking Garage JCI	1,954	1,682

**Other**

Parking Fine Charges	28,680	27,000
Miscellaneous	1,778	2,485
Postage	1,760	1,790
Depreciation	135,620	136,016
Debt Service - Parking Jeep	<u>153</u>	<u>65</u>

<b><u>TOTAL PARKING FUND EXPENSES</u></b>	<b><u>\$535,487</u></b>	<b><u>\$633,401</u></b>
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**TOWN OF BEL AIR  
TOWN ADMINISTRATOR'S BUDGET  
EXPENDITURES FY 2021**

**IV. SPECIAL REVENUE FUND**

	<b>Budget FY 2020</b>	<b>Proposed FY 2021</b>
Stormwater Management Fee In Lieu	\$10,000	\$5,000
Open Space Fee In Lieu	2,000	2,000
Tree Planting - Forest Conservation	3,000	1,000
Tree Planting - Fee In Lieu	1,500	1,000
Memorials	500	200
Historic Preservation Funds	1,700	500
Public Amenity	5,000	2,000
Explorer Scouts	9,000	9,000
Auxiliary Police	2,500	2,500
Seized Property	5,000	11,500
Cultural Arts Commission	6,900	17,400
CDBG Project	35,351	61,802
Community Legacy Grant	200,000	200,000
Plumtree Stream Restoration	651,465	0
Chesapeake Sensory Plaza	150,000	0
Revolving Loan Fund	<u>1,500</u>	<u>1,500</u>
<b><u>TOTAL SPECIAL REVENUE FUND EXPENDITURES</u></b>	<b><u>\$1,085,416</u></b>	<b><u>\$315,402</u></b>
<b><u>TOTAL EXPENDITURES ALL FUNDS</u></b>	<b><u>\$17,740,875</u></b>	<b><u>\$17,324,134</u></b>