



# TOWN OF BEL AIR SHED PERMIT APPLICATION

One (1) plan & elevation of the property shall be provided indicating the proposed shed location(s), dimensions of existing and proposed units, setbacks of all buildings and distance between buildings and property lines. An authorization letter from the property owner is required if the owner is not the applicant.

**Fee Calculations: \$35.00 0-120 sf or \$50.00 120–200 sf** (structures over 200sf require Building Permit)

**PROPERTY LOCATION:** \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**DESCRIPTION:** \_\_\_\_\_

Pre-Fab [ ] Stick Built [ ] Size [ ] sf

**# OF OTHER UNITS:** \_\_\_\_\_ **TOTAL AREA OF ALL ACCESSORY STRUCTURES:** \_\_\_\_\_ sf

**SQUARE FOOTAGE OF PRINCIPAL STRUCTURE:** \_\_\_\_\_ sf

Attach supporting documentation including site plan, elevation, photos, manufacturing specs, etc.

Sheds are limited to rear and side yard areas as outlined in Article X of the Bel Air Development Regulations at [www.belairmd.org](http://www.belairmd.org):

1. Sheds and other accessory structures on the subject lot in combination may not exceed fifty percent (50%) of the habitable space of the principal structure.
2. Sheds and other accessory structures must be located a minimum of three (3) feet from lot lines of adjoining lots and six (6) feet from alley ways. Placement in any recorded easement area is prohibited for sheds over 120 square feet.
3. Sheds and other accessory structures may not exceed the height of the principle structure.

I declare the above information is correct to the best of my knowledge and will conform to the Town of Bel Air regulations and standards associated with the proposed use.

\_\_\_\_\_  
Print Applicant Name

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### For Use of the Town Planning Department

Date Request Received: \_\_\_\_\_

Date of Decision: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_

Approved w/Conditions: \_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_

Conditions of the Town Planning Department: \_\_\_\_\_

\_\_\_\_\_

**Department of Planning**  
**705 E. Churchville Road**  
**Bel Air, MD 21014**  
**410-879-9500/Fax 410-838-0775**  
**[planning@belairmd.org](mailto:planning@belairmd.org)**

\_\_\_\_\_  
Zoning Administrator or Representative

# Town of Bel Air Shed Request

## Processing Guideline

### **Submittal of permit application to Planning Department:**

Form on Town website under Planning/Permits/Shed Permit

Shed Permit Application submitted to Planning Department

*7 days prior to construction*

Include appropriate fee and the following information:

- Property owner authorization letter (if necessary)
- Construction within Easement Statement (if necessary)
- Site Plan & Elevation

Application will be reviewed by the Planning Dept.

*3 days after submission*

Upon approval, a Shed Permit will be issued by the Planning Department

*Department of Planning 410-638-4540  
Bob Fisher  
705 E. Churchville Road, Bel Air, MD 21014*

Town of Bel Air Development Regulations Chapter 165, Article XI, Section 165-82

A Shed Permit is required for a structure under 200 square feet and is regulated as an accessory structure.